

**U P SMALL INDUSTRIES CORPORATION LTD  
(A Govt. of U.P. Undertaking)**

Head Office: 110, Industrial Estate Fazal Ganj, Kanpur-  
208012

Tel: 0512-2241622, 2234642

Fax: 0512-221397

Notice No. 170

Date 28-07-2017

**Bid Process for Finally Registered Empanelled  
Manpower Vendors**

Quotations are invited from registered UPSIC Vendors for supply of manpower Dy. Nirvachan Adhikari Amroha. of Uttar Pradesh. This BID is only for the finally valid registered empanelled vendors in UPSIC Ltd.

All the interested vendors have to submit the quotations in sealed envelope to the Head Office, UPSIC on and before 03.00 PM, dated 28.07.2017. The undersigned reserves the right to amend/ reject /accept all bids without assigning any reason.

Managing Director

UPSIC Ltd., Kanpur

## SCOPE

UPSIC has already registered manpower outsourcing vendors, to fulfil the demand from various Government agencies. It has been decided to create a bidding process for allotment of work.

### 1. EVALUATION PROCESS: -

The evaluation of Technical Bid will be done as follows -

In the format of Technical Bid: -

(a) Sl. No. - 1, 2,3,4 are mandatory and anybody who fails to provide the related documents (photocopies), their bids will be rejected.

(b) Sl. No. -5,6,7,8 carries marks as mentioned in marks column in the format.

(c) Total marks allotted in the Technical Bid & Financial Bid are 70 and 30 respectively. Financial bid of those parties will be opened who have secured atleast 50 marks & above in Technical Bid and weightage for Technical Bid and Financial Bid shall be 70% and 30% respectively at the time of final selection.

### 2. DISCRETION OF POWER

If any dispute arises between parties, the Managing Director, UPSIC shall be the sole arbitrator and his decision shall be final and binding upon the parties.

Managing Director  
UPSIC Ltd., Kanpur

### 3. TECHNICAL BID

(For Manpower Outsourcing Services)

S. No.	Parameter	Marks	To be Filled up by the Bidder	Remarks
01	Name of the Agency/ Bidder with address, telephone, fax no. & name of the Principal Officer	Mandatory		
02	Whether the Agency is registered under PF Act, ESI Act, Labour Act and Shop & Establishment Act. Also, provide income tax Permanent Number/ Service-tax (Copies to be enclosed)	Mandatory		
03	Latest Income Tax Clearance Certificate of the Agency may be provided. (Copy to be enclosed)	Mandatory		
04	Details of Security Deposit through Demand Draft number with UPSIC for an amount of 50,00,000.00 (Fifty Lacs) only.	Mandatory		
05	Whether the bidder has been providing manpower outsourcing services since last 2 years (enclose the documentary evidence) Experience less than or equal to 1 year or Experience greater than or equal to 2 years	5 or 10		
06	Whether the bidder has been providing manpower outsourcing services in Relevant Sectors. (Enclose documentary evidence)	10		
07	Submission of whether agency has a clear road map regarding the Business Development Plan, Business Plan with sector specific Marketing Plan with the efforts to create more business. (enclose it in minimum 200 words)	40		

08	Whether the Agency has atleast one running contract. (Enclose documentary evidence)	10		
	TOTAL MARKS	70		

Date: -

Signature of the Vendor  
Firm Name with Seal

#### 4. FINANCIAL BID

(For manpower outsourcing services)

S. No.	Particulars	Marks	To be filled by the bidder
01	Name of the Bidders/ Agency with address	Nil	
02	Percentage of CTC (Cost to Company), the bidder will claim as service charges. Service charges cannot be less than 1%	30	..... % of Service Charges out of UPSIC 5 % Service Charges
TOTAL MARKS		30	

Date: -

Signature of the Vendor  
Firm Name with Seal